

Good afternoon, this is Steve Mares, principal of Athens Drive Magnet High School, with a special announcement for Thursday, May 21<sup>st</sup>. A copy of this special message will be posted on our school website (<https://www.wcpss.net/athensdrivehs>), emailed and texted to our school families, and linked to the PTSA Athens Alert newsletter (<https://athensdriveptsa.com>).

## **NEW OR UPDATED ANNOUNCEMENTS**

**IMPORTANT SENIOR PORTAL INFORMATION TO VERIFY VIRTUAL GRADUATION INFORMATION FOR THE CLASS OF 2020:** Thank you for your understanding and patience with regards to the technical difficulties WCPSS has experienced with the Senior Portal. The Portal is up, and our students should be able to access their information that will be included in our virtual Graduation Ceremony. Here is the information that WCPSS sent to all Seniors and families of Seniors regarding the Senior Portal:

High School Seniors and Parents,

**This email contains important, time-sensitive instructions for WCPSS Seniors. Please read it carefully.**

The portal for seniors to access the information on their slide for the virtual graduation is now open as of 3 p.m. on Wednesday, May 20! You can use your WCPSS student email address and password to login.

[www.wcpssclassof2020.com](http://www.wcpssclassof2020.com)

Note: Please use the full address listed with the “www.”

If you have issues logging in, please email [wcpssgraduation2020support@creativevisions.com](mailto:wcpssgraduation2020support@creativevisions.com).

*If your information and photo are current*, check the box to confirm that everything is correct.

*If you need to correct your information*,

- Check the box indicating that you need to make a correction to your information.
- Provide comments to indicate what corrections you need to make.
- Administration at your school will review and approve corrections as appropriate.

*If you want to upload a photo ...*

- The photo must be a senior portrait or a photo of the student in their cap and gown (Note: The portrait does not need to be a professional portrait. It can be one that you’ve taken at home.)
- Click on the upload button under the school provided yearbook photo.
- Choose a photo to upload, meeting the requirements below:
  - The file must be a .jpg
  - The student must be the only person in the photo and it must be appropriate for a formal graduation program.
  - [The photo must be taken in a vertical orientation \(portrait\)](#)
  - The photo must be a minimum of 720 pixel resolution on the longest edge.

**The Student Portal will be closing at 6:00 p.m. on Friday, May 22.** Please verify your information at the soonest possible time. If the data and photos are not reviewed and updated by the student, the school provided information will be used in the final graduation ceremony video.

**Frequently Asked Questions (FAQ)**

### **1. What if I don't have a WCPSS student email?**

If you don't have a WCPSS student email, your school may have provided a personal email for login to the portal. You should receive an email at this address indicating you can use it for login.

### **2. What happens if I don't have a WCPSS email and haven't received an email at a secondary address?**

If you did not receive an email at a secondary address, you will need to contact your school to review your information.

### **3. What if no photo shows up in the portal?**

Not everyone has a school-provided photo. The great news is that you can upload a photo through the portal using the directions above. The deadline for uploading a photo is 6:00 p.m. on Friday, May 22.

### **4. What if my photo does not meet the requirements?**

If your photo does not meet the requirements, it will be replaced by either the school provided photo or the school logo at the discretion of your school's administration.

### **5. What if I have no school provided photo and I do not upload one?**

If a school photo is not available and nothing is uploaded through the student portal, we will use the school logo in the photo area.

### **6. What if I would prefer not to have my photo included?**

You may request that in the comments for change using the portal.

### **Questions?**

If you have technical issues, please use the [wcpssgraduation2020support@creativevisions.com](mailto:wcpssgraduation2020support@creativevisions.com).

If you have school specific questions, please contact the Dean of Students or Principal at your school.

Any other questions can be directed to Brian Pittman, WCPSS Senior Director for High School Programs, at [bpittman@wcpss.net](mailto:bpittman@wcpss.net).

Thank you for your attention to this information. Please be sure to communicate specific school-related questions with us (Mr. Mares: [smares@wcpss.net](mailto:smares@wcpss.net); Mr. Remaley: [cremaley@wcpss.net](mailto:cremaley@wcpss.net); or Ms. Brown: [tbrown3@wcpss.net](mailto:tbrown3@wcpss.net)). Please remember to complete this task by 6:00 p.m. tomorrow night, Friday, May 22<sup>nd</sup>. I look forward to a high-quality virtual Graduation Ceremony! Thank you for your assistance in making this happen!

**VIRTUAL GRADUATION INFORMATION:** Please remember that our virtual Graduation Ceremony will be broadcast at 6:00 p.m. on Wednesday, June 10<sup>th</sup>. This will include aspects of the traditional Graduation program including student and principal speeches, the turning of tassels, and the calling of each Senior's name. Closer to the Graduation broadcast date, we will share avenues to access the ceremony via the school website. It will also be available after that time if that is more convenient for families and will be available for families to save the video.

**DRIVE-THROUGH DIPLOMA CEREMONY:** In addition to our virtual Graduation on June 10<sup>th</sup>, Athens Drive Magnet High School will also recognize the Class of 2020 with a Drive-Through Diploma distribution event on Thursday, June 11<sup>th</sup> (Last Names beginning with A through L) and on Friday, June 12<sup>th</sup> (Last Names beginning with M through Z), from 9:00 a.m. until 12:00 p.m. Please understand that during these drive-through events, students will get out of their car, have their name called, walk across an outdoor stage, get a photo taken with me handing them their Diploma (socially distancing, of course) and then get back into their cars. Please mark your calendar for these dates! Family members will be more than welcomed to drive more than one car to watch this event and capture it with pictures from the car. We will have staff taking pictures to share as well. More details will be communicated as we get closer to this event.

**HONOR STOLES, HONOR CORDS, CAP AND GOWN, AND YEARBOOK DISTRIBUTION:** Please know that on Tuesday, June 2<sup>nd</sup>, from 9:00 a.m. until 12:00 p.m., we will distribute Honor Stoles, Honor Cords, and Caps and Gowns for those students who did not get them on Friday, May 8<sup>th</sup>. Students will also have the opportunity to pick-up their Yearbook at this time as well. I look forward to honoring the incredible academic achievements of our students with the distribution of these Honor recognitions and celebrating the 2020 – 2021 school year with the awesome Yearbook that our students created! More details about the process for picking up these items will be shared as this day gets closer. I am so proud of the Class of 2020! I look forward to these and other celebrations we will have to honor this outstanding Class!

**YEARBOOK DISTRIBUTION EVENT FOR NINTH THROUGH ELEVENTH GRADE STUDENTS:** Please know that when we hold the Honor Stole, Honor Cords, Cap and Gown, and Yearbook Distribution event for our Seniors, that will also be the time for our Ninth, Tenth, and Eleventh Grade students to come to Athens Drive and get their Yearbook. So, anybody who ordered a Yearbook will need to come to Athens Drive on Tuesday, June 2<sup>nd</sup>, from 9:00 a.m. until 12:00 p.m. to drive-through and get their Yearbooks.

**DRIVE-THROUGH AT THE DRIVE NOW SCHEDULED FOR WEDNESDAY, MAY 27<sup>TH</sup>:** Thank you all for your understanding of our need to postpone our Drive-Through at The Drive event that was supposed to be held last night. The weather was (and still is...!) miserable. We hope that next Wednesday evening brings sunny weather for us to have a wonderful celebration of our Seniors! Please remember we will still hold this fun event next Wednesday, May 27<sup>th</sup>, at the same time—6:30 p.m. until 10:00 p.m. Please remember that this is going to be a special opportunity for our Seniors to drive into Jaguar Stadium, drive around the walking track, listen to their names being announced on the Stadium sound system, and be celebrated by Athens Drive staff. This event was created to be just a flat-out fun event to honor our Seniors! Seniors are welcome to decorate their cars and participate in this event. Of course, due to the COVID-19 pandemic and standards put in place for the safety of everybody involved, we do have rules that need to be followed for this event:

- This event is for Seniors only. I would ask that students in other grades, families of Seniors, relatives, etc. do not drive another car and participate in this event. While we want to celebrate our Seniors, we also need this event to run efficiently and effectively so that we can get all our Seniors recognized by 10:00 p.m. Family members can be in the cars with their Senior, but not in another car. In addition, no family members or students will be able to park in our parking lots or be in the stadium during this event. Thank you all for understanding these requirements.
- Seniors or any other individuals in the car must remain in the car. Nobody in any of the cars who participate in our Drive-Through at The Drive event can leave the car. Thank you for your understanding and adherence to this policy.
- In order to remain in compliance with social distancing requirements, Seniors should not have more than one or two other Seniors riding in their car.

- Please remember to maintain social distancing throughout the event, so no high-fives, hugs, etc. out the window for other students and staff that may be there. Thank you.
- Please know that your Senior must turn onto Jaguar Park Drive, follow Jaguar Park Drive until they take a Left Turn into the last entrance to the Stadium Parking Lot, follow the Parking Lot road in front of the Stadium, drive into the Stadium through the lower entrance, drive around the Stadium, exit back out and then Exit the Senior Parking Lot by taking a Right onto Jaguar Park Drive. We will have staff there assisting, but this is the route for our Drive-Through at The Drive event.
- I would ask you all to please be sure to talk to your Senior about safe driving. This is a special event and we want to be sure our Seniors drive carefully throughout this entire event. Thank you for your help in speaking with your Senior!
- This event will happen rain or shine!

I am still fired up for this event! We will have a special announcement at 8:20 p.m. (2020 Military Time!) to honor our Seniors. This event is going to be live streamed on the Athens Drive High School Jaguar Club Facebook page so that any of our school family members can celebrate along with us. I hope our Seniors enjoy this special event!

**SENIOR AWARDS ASSEMBLY VIRTUAL CEREMONY:** Today we would have celebrated together as a school family at our Senior Awards Assembly...heavy sigh.... However, please know that it is our hope to release the virtual Senior Awards Ceremony next Friday, May 29<sup>th</sup>. More details will be forthcoming regarding the release of this video Senior Awards Ceremony. It has been fun for us to organize this opportunity to recognize the academic excellence of our Class of 2020! While we cannot hold our usual Senior Awards Assembly, we hope that our Seniors enjoy this virtual Ceremony to celebrate this special Class! We look forward to finalizing this production and releasing it to our school families.

**MONDAY, MAY 25<sup>TH</sup> IS MEMORIAL DAY AND THERE IS NO REMOTE LEARNING ON MONDAY:** Please remember that Monday, May 25<sup>th</sup> is Memorial Day and a school holiday. There is no Remote Teaching and Learning for students or staff on Monday. I hope all of us can find time in appropriate ways this weekend to remember and honor those who lost their lives serving our country.

**ATHLETIC AWARDS ANNOUNCEMENTS HAVE STARTED VIA TWITTER AND INSTAGRAM:** I hope you all have been enjoying our efforts to recognize the excellence of our student athletes as our Athletic Awards are being announced via Twitter and Instagram this year. Please know that both our Athletic Twitter and Instagram accounts are @athensjags. We have already begun to release information regarding our Athletic Department Award winners and announcing all the student athletes who have signed College Letter of Intent this year, releasing a few each day. From now until the end of May, we will be announcing something with regards to our Athletics almost daily. We would love to have as many family members following these accounts so that you all can honor our outstanding student athletes!

**CLOSING THOUGHTS AND TAKE CARE:** Despite having had to postpone our Drive-Through at The Drive event, it has been a wonderful week to honor our Seniors. I had the pleasure of being a part of the ADN Senior Awards Patrol as we completed home visits to honor many of our Seniors who are receiving significant school and college awards! Then, this morning, we were able to begin putting our virtual Graduation Ceremony together with our Senior speakers. It was great to see some of our Seniors rocking their Caps and Gowns! I know the ending to this year has been quite different and challenging. However, I am thankful that we are still able to find ways to support and honor our Seniors! We miss all of you, please know that! And, to all our Veterans or Active members of the military, thank you very much for your service! Thank you, as always, for your continued support

of our efforts with regards to Remote Teaching and Learning! Please continue to be safe and take care of yourselves, your loved ones, and each other. **GO JAGS!**

## **REMINDER ANNOUNCEMENTS FROM PREVIOUS SPECIAL MESSAGES THAT I HAVE NOT UPDATED:**

**UPDATE ON ATHLETIC PHYSICAL INFORMATION:** We have been receiving information from the North Carolina High School Athletic Association regarding eligibility for student athletes for the 2020 – 2021 school year. We have been informed that all student athletes who had a valid Pre-Participation Examination (PPE) form dated anytime from April 1<sup>st</sup>, 2019 through May 1<sup>st</sup>, 2020 (used for the 2019 – 2020 school year) will be granted a temporary one-year extension through the end of the 2020 – 2021 school year. I hope this table helps you understand the new interpretations for participating in Athletics for the 2020 – 2021 Athletic Seasons:

<b>Date of Current Physical</b>	<b>Requirement for 2020 – 2021 School Year</b>
Prior to 04/01/2019	Need valid, up-to-date physical prior to participating.
On or after 04/01/2019 through 05/01/2020	Granted a temporary extension to participate through the end of the 2020 – 2021 academic school year.
On or after 05/02/20	Will participate based on the current policy of being “valid for 395 days.”

If allowed this summer, a student athlete can participate in 2020 Summer Workouts with a physical dated on-or-after April 1<sup>st</sup>, 2019. Please also remember that a rising Ninth Grade student athlete is also subject to all the above. In addition, please know that the family history portion of the PPE Form is required annually and must be renewed prior to athletic participation during the 2020 - 2021 school year. There is no waiver to this requirement. Also, the Gfeller-Waller Form (concussion) is required and must be reviewed and signed prior to athletic participation during the 2020 - 2021 school year. And, finally, the Athens Drive Athletic Packet needs to be completed and submitted in to be able to participate in athletics during the 2020 - 2021 school year. Thank you for your understanding of the changing aspects of requirements for our student athletes.

**GRADING INFORMATION:** Wake County Public School System (WCPSS) sent out new final Grading Guidelines for students in Grades Ninth, Tenth, and Eleventh Grades. While the information you received from WCPSS is comprehensive and explained in detail, I wanted to give a brief summary so that we all understand how we are moving forward with regards to Grading for students in Grades 9<sup>th</sup> through 11<sup>th</sup>:

- **NO FINAL EXAMS:** All Final Exams, whether State, Federal, or Teacher-Made Final Exams have been canceled.
- **NO FOURTH QUARTER GRADE:** When our students receive their Report Cards, there will NOT be a Grade for Fourth Quarter. Any changes to a student’s grade will be made to the student’s Third Quarter average.
- **GRADES CANNOT DROP LOWER THAN THE STUDENT’S THIRD QUARTER AVERAGE:** When you check your student’s Third Quarter Grade in PowerSchool today, that is the Grade they have. This grade will not drop. It can be raised, but it cannot be lowered.
- **THERE WILL NOT BE ANY “F” GRADES GIVEN THIS SEMESTER:** Any student who is not passing their course at the end of the school year will be Withdrawn from the course and given a “WC-

19” Grade. The student will NOT receive a credit for the course. This grade will not impact the student’s Grade Point Average (GPA) in anyway.

- **STUDENTS CAN CHOOSE WHETHER TO HAVE A NUMERIC GRADE OR A PASS (“PC-19”) GRADE:** Once a student views his/her Final Grade for the Semester on Friday, May 29<sup>th</sup>, he/she will need to make a decision as to whether he/she wants the Numeric Average or a Pass Grade. If a student chooses a Numeric Grade, that grade will impact the student’s GPA. If a student takes a Pass (“PC-19”), that grade will NOT impact the student’s GPA. The student would earn their credit for the course in both scenarios. More information regarding how students/families will notify us of their decision will come out later.
- **STUDENTS WILL KNOW THEIR FINAL GRADE BY FRIDAY, MAY 29<sup>TH</sup>:** Teachers will be finalizing student grades by Friday, May 29<sup>th</sup>. A student will then know their Final Grade and be able to decide at that time whether the student wants to keep their Numeric Grade or take a Pass for the grade in the course.
- **STUDENTS WILL MAKE DECISIONS ON A COURSE-BY-COURSE BASIS:** Our students will decide about whether they want to keep their Numeric Grade or take a Pass for each course they have. For example, a student could decide to keep a Numeric Grade for two of the courses the student is taking and take a Pass for the other two courses.
- **THE DEFAULT GRADE FOR ALL STUDENTS WILL BE PASS:** Where our students have an opportunity to choose a Numeric Grade or a Pass Grade, the default Grade will be Pass. Thus, if a student wants to take a Pass, he/she will not need to do anything to notify us. If a student wants to keep their Numeric Grade, they will need to let us know that information. We will be sharing the process to inform us how a student wants to record his/her Grade as we get closer to Friday, May 29<sup>th</sup>.
- **STUDENTS WILL HAVE THE OPPORTUNITY TO INCREASE THEIR QUARTER THREE GRADE IF THEY WANT:** Beginning yesterday, Monday, May 11<sup>th</sup>, students will be able to earn grades and increase their Third Quarter Grade. Please understand that it will be rare that a student will be able to raise their grade more than to improve it one letter grade. Due to the amount of time that we have for Grading and the coursework that has previously been completed, a student should not expect to move their Final Grade to a grade that is more than one letter grade higher than where they currently stand.
- **YEARLONG COURSES (WE ONLY HAVE A FEW OF THESE COURSES):** For students who are taking a Year-Long Course, the course will be broken into two half-credits courses. A student would receive 0.5 credits for the Grade they received in the Fall Semester if they passed the course, and 0.5 credits for the Grade they received in the Spring Semester if they passed the course. For the Fall Semester Grade, a student can choose to improve this grade since it was not originally scheduled to be a “Final” Grade for the course. For the Spring Semester, a student can choose whether they want to keep a Numeric Grade for their Final Grade or take a Pass Grade. The two Semester Grades will add together to provide a student with a full credit for the course.
- **FALL 2019 SEMESTER COURSES:** Since we finished the Fall Semester in a “normal” manner and students have already received the grades for those four courses, students will keep the grades they earned and that have already been posted for all First Semester courses in the Fall 2019 Semester. These Grading Guidelines refer to only the Spring Semester.
- **IN SUMMARY—THIRD QUARTER GRADE WILL BE THE FINAL GRADE:** Thus, the Grade a student has as of this morning for their Third Quarter Grade in PowerSchool will be their Final Grade for the course. A few reminders:
  - A student who wishes to work to improve that grade and in the next few weeks earns grades that improve that Numeric Grade, the higher Grade will be their Final Grade. Please remember that a student’s grade will only be raised a few points most likely and will not provide an opportunity to jump multiple grades.
  - A student will NOT receive a Grade lower than the grade for the course that is shown in PowerSchool today.

- A student can take a Pass (“PC-19”) grade for the course and not report the Numeric Grade on their Transcript.
- A student (with Parent sign-off) will decide after Friday, May 29<sup>th</sup> if they want to take the Numeric Grade or take a Pass Grade. The student will make this decision for EVERY class the student is taking.
- The Default Grade will be a Pass (“PC-19”). Students will need to report to their Teacher whether they want to take the Numeric Grade. Students who want the Pass Grade will not need to do anything.
- If a student takes the Numeric Grade, that grade will be posted to the student’s Transcript and will impact the student’s GPA.
- If a student takes the Pass Grade, that Numeric Grade will NOT be posted to the student’s Transcript. The student will receive a PC-19 Grade and that grade will not impact a student’s GPA.
- Students who are failing a course will receive a Withdraw (“WC-19”) and that grade will not impact a student’s GPA. The student will NOT earn a credit for the course.

I hope this information helps you understand the new Grading Guidelines that we will be operating under for the remainder of the school year. Please reach out to your student’s Teacher if you have specific questions regarding your student’s performance in their class.

**GRADING GUIDELINES FOR SENIORS:** Please remember that the Grading Guidelines for our Seniors have NOT changed. They remain the same. Here is a summary to remind you of these Guidelines:

- If the Senior was passing the course as of content delivered through March 13<sup>th</sup>, the student will receive a PASS (“PC-19”) for the course.
- If the student was **NOT** passing the course and the course **IS** needed for graduation, we are working with the student to provide a path toward passing the course based on material presented up through March 13<sup>th</sup>.
- If the student was **NOT** passing the course and the course is **NOT** needed for graduation, the student has two options: (1) to improve their grade on course material presented up through March 13<sup>th</sup> in order to earn a "Pass," or (2) be withdrawn from the course with a grade of “WC19” (Withdraw COVID-19) appearing on the transcript (no awarding of credit; will not impact GPA or class rank). For Option 1, we are approaching it just like in the previous bullet--we are working with the student to provide a path toward passing the course based on material presented through March 13<sup>th</sup>. For Option 2, if a student wants to withdraw from the course that they were failing but did not need for Graduation requirements, they will have to communicate directly with me and I will need written notice from the student and their parent to withdraw them from the course. We will communicate how this will be handled as we approach Friday, May 29<sup>th</sup>
- **SENIOR EXAMS:** Seniors have been universally exempted from all Final Exams. Seniors will not have any Final Exams.
- **SENIOR HONORS:** Senior Honors (cum laude, magna cum laude, and summa cum laude) will all be based on cumulative grades through the end of the Fall Semester of this year. Seniors will be receiving their appropriate stoles for Graduation based on their Senior Honors.
- **SENIOR GPA:** Nothing from the Spring Semester will either improve or hurt a Senior's Grade Point Average. Seniors will only receive a PC-19 (Pass COVID-19) or a WC-19 (Withdraw COVID-19) and neither will impact a student's Grade Point Average.

**BIGGER QUESTION—IS MY STUDENT DONE FOR THE YEAR IF HE/SHE IS PASSING THEIR COURSES:** This is the big question that we are receiving from many of our students and families. I am going to give you my thoughts on this question:

- I will let you know that I do believe there is value in continuing Remote Learning for our students (and please understand that I personally have a son who is a Freshman and a daughter who is a Senior who ask

me the this same questions every day...so I know what you are dealing with!) no matter what grade they have. I believe that it is important for our students to continue to maintain a schedule that provides them with learning each day—if not just for learning sake, for “normalcy” during this pandemic. In addition, I do believe that even if a student does not care to improve his/her grade, that learning for learning sake is a positive trait to instill in our students. In addition, it will be important for students to know the material that is being presented for future learning that will build on these concepts and Standards. Next year our students will need to know this material and it will be good for them to have learned this material and engaged with the curriculum for rest of this Semester. Thus, I feel it is important for our students to continue to move forward with learning and engage in our Remote Learning program.

- I will say that we have seen a drop-off in Attendance in the past week. I know that the COVID-19 pandemic poses many challenges to teaching and learning, but if a student can engage in learning, I would encourage the student to engage in learning.
- Please remember that a student can improve his/her grade by earning grades in the next few weeks that improve the grade that is posted in PowerSchool and the higher grade will be the grade entered into PowerSchool and listed on the student’s Transcript if the student chooses to take the Numeric Grade.
- However, technically, if a student has a “passing” grade in PowerSchool today (a grade of 60% or higher), then the student at the end of this Semester will have technically “passed” the course and earned the credit. The student will decide if he/wants the Numeric Grade or take a Pass for the course.

So, my short answer is yes, please continue to have your student engage in learning and fully participate in our Remote Learning program. We are still in “school” and students should engage in the learning.

**COLLECTING TEXTBOOKS, LIBRARY BOOKS, ETC. AND ALLOWING STUDENTS TO RETRIEVE ITEMS THEY HAVE AT SCHOOL:** Please know that WCPSS is working on processes for schools to follow to allow students to return textbooks, library books, etc. that belong to the school. In addition, WCPSS will also be giving us processes to follow to allow students one more opportunity for coming to school and collecting any items that are still here at school that belong to them. I will keep you posted as to when we will schedule this event.

**SCHOOL CALENDAR FOR THE 2020 – 2021 SCHOOL YEAR:** Please remember that the State Legislature decided last week that all Traditional Calendar schools will begin the 2020 – 2021 school year on Monday, August 17<sup>th</sup>, 2020. As you make plans for the summer and in August, please remember this new school start date. Please also know that for the 2020 – 2021 school year, school will end on June 11<sup>th</sup>, 2021.

**BUS RIDER INFORMATION FOR THE 2020 – 2021 SCHOOL YEAR:** Please know that Bus Rider registration opened today, Monday, May 11<sup>th</sup>. Students who rode a bus to school this year will be notified via School Messenger tomorrow, May 12<sup>th</sup>, about the process. Please understand that while we still do not know for sure the impact COVID-19 may have on our schedule for the coming school year, WCPSS still needs to begin the process of planning bus routes to accommodate our students. The biggest piece of information to remember is that if your student is eligible for Transportation to Athens Drive Magnet High School and will be riding the bus to Athens again next year, you do not need to do anything. However, if you need to update your bus service needs for the 2020 -2021 school year, please go to [www.wcpss.net/busrider](http://www.wcpss.net/busrider) and let WCPSS know. Additionally, if your student is assigned to a bus but is not a bus rider, please submit the decline bus form at [www.wcpss.net/declinebus](http://www.wcpss.net/declinebus) so that WCPSS has the most up-to-date information to plan routes. Finally, as you think about riding the bus, please know that WCPSS will assure student safety by taking all measures recommended by public health officials with regards to Bus Transportation.



**INFORMATION ON COVID-19 FROM WCPSS:** A good website to stay up-to-date on information from WCPSS can be found at this [link](#). This page shares information and launches you to other sites for additional information regarding Remote Learning, Resources, etc.

**PROCESS FOR OBTAINING A DRIVER'S ELIGIBILITY CERTIFICATE:** To meet the needs of our students and families, we will be implementing the following process to allow students to receive a Driver's Eligibility Certificate (DEC) while our school building is closed due to COVID-19. Please remember that DEC's are only valid for 30 days; therefore, students are only eligible to receive a DEC during this time if they have a **confirmed appointment with the NCDMV within 30 days of the date of the request**. You will start by sending an email request to Ms. Teresa Brown ([tbrown3@wcpss.net](mailto:tbrown3@wcpss.net)), Dean of Students, and include the email from NCDMV confirming the date/time of the appointment. You will receive an email confirming the date/time you can come to the high school to receive the DEC. Once your appointment is confirmed with us, the following steps will be taken:

- Step 1: Scan or take a photo of the following:
  - Student's birth certificate or passport
  - Completed Driver's Education Certificate (if it has not been emailed ahead of time)
  - Proof of address if the current address is different than the one listed on the Driver's Education Certificate or the address listed in PowerSchool. Address must be verified for the NC Real ID.
  - Email this information to Ms. Brown, our designated contact at the school. This will limit the amount of paper that has to be exchanged by staff and students. If you are unable to scan or take a photo of the document, then you will need to bring all these documents with you to the appointment.
- Step 2: Bring the following documents to the appointment:
  - Student's birth certificate or passport
  - Completed Driver's Education Certificate (if it has not been emailed ahead of time)
  - Proof of address if the current address is different than the one listed on the Driver's Education Certificate or the address listed in PowerSchool. Address must be verified for the NC Real ID.
- Step 3: Receiving the DEC:
  - Once you arrive for your appointment, a staff member will meet you at the front door of the school (entrance by the flagpole) to receive the DEC. It is important that we limit the amount of direct contact and maintain at least 6 feet of social distance. For this reason, please limit the number of family members (preferably just the student and a parent or guardian) who attend the appointment. Please arrive at the school promptly for your scheduled appointment to ensure that we can follow the social distancing guidelines that have been established.
  - Staff will check the student's grades for adequate progress. The student must have passed 70% of the courses taken in the prior semester to receive a DEC.
  - Once grades have been verified and all other documents are in place, the DEC can be issued to the student.

Thank you for your understanding and support of this new process to continue to provide DEC's to our students.

**HOW DO YOU GET TECHNOLOGY SUPPORT FOR YOUR STUDENT?** Wake County Public School System has set up a variety of ways to support our students during our Remote Learning:

- If our students are having technology issues, please have them contact the Remote Learning Help Desk at <http://studenttechhelp.wcpss.net> or call 919-694-8100 (Interpreters available).
- There are many helpful guides for families on the [Technology Support for Families](#) page on Remote Learning site.

- Many common technology questions from families are answered on the [Remote Learning Help Desk FAQ](#).

Please know that we are committed to supporting our students and families during this school closure and Remote Learning!

**PANDEMIC ELECTRONIC BENEFITS PROGRAM (P-EBT) FOR ELIGIBLE FAMILIES:** Please know that North Carolina has approved the distribution of additional resources to families receiving Free or Reduced-Price Lunch. The additional benefits will be through the Pandemic Electronic Benefit Transfer (P-EBT) program to help families buy food during the COVID-19 school closure. Please visit this [website](#) for additional information on this program.

**APPLYING FOR FEDERAL FREE OR REDUCED-PRICE SCHOOL MEALS:** I do understand that many of our families are struggling during this COVID-19 pandemic and many families' economic and employment situations have changed during this pandemic. Please know that families can apply at any time for Free or Reduced-Price Lunch, which may then also qualify a family for other State and/or Federal benefit programs. Please visit this [website](#) for additional information on applying for Free or Reduced-Price Lunch.

**INTERVENTION TEAM READY TO ASSIST STUDENTS:** Please remember that our Intervention Team is holding Office Hours on Friday to assist our students who may need additional help. Any student can access these Office Hours to get assistance with course work, logging into wakeid, navigating Remote Learning, etc. To log-in to these Office Hours, students need to go to: <https://meet/google.com/> and from 10:00 a.m. until 11:00 a.m.: Nickname: udrive1jlowry and from 1:00 p.m. until 2:00 p.m.: Nickname: udrive2stephenson. Again, this is every Friday to provide any assistance our students may need.

**FOOD DISTRIBUTION:** I want to remind our school family that we continue to provide our Food Distribution services to our school families and local community Monday through Friday, from 11:00 a.m. until 1:00 p.m. Please know that an updated list of all Food Distribution sites can be found at this [link](#). Please continue to share this information with anybody in our community, whether they are students of ours or not, who need this resource during these challenging times. Thank you for your help in taking care of our school families and our community!